

CHANGE ANNOUNCEMENT

HIGH COST FUND GUIDELINES Effective 10/20/06

CHANGES

The high cost fund guidelines have been revised to add repair of assistive technology devices and to clarify under what circumstances additional requests for a consumer may be made after the original request.

Up to now offices have been able to request the cost the assistive technology device and any associated labor or training necessary for the individual to use the assistive technology devices. Effective this date offices may also request the cost of repairs to assistive technology devices.

Up to now the team was required to provide an initial \$2,000 co-pay on any request. The teams were only required to provide one co-pay per fiscal year per consumer. We have clarified that additional requests after the original \$2,000 co-pay will only be accepted if the additional cost exceeds \$500.

VRIS UPDATE

The High Cost Fund Guidelines have been revised on VRIS. These are found in the program manual in the Employment Program section.

TEAM COMMUNICATION

Discuss this change with all staff in a team meeting.

LEADERSHIP CONTACT

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